

## CONFERENCE INVITATION

### “Developments in the Public Administration Sector in Montenegro”

held on 24 June 2010 in Hotel Crna Gora, Podgorica

#### Conference agenda

- 9:30 – 10:00 Gathering and signing in of participants
- 10:00 – 10:30 Official welcome by:
- Momcilo Radulovic – European Movement in Montenegro (chair)
  - Mr. Ivan Brajovic, Minister of Interiors and Local Administration
  - H.E. Miroslav Lajcak, Minister of Foreign Affairs of Slovakia/ or Ambassador of the Slovak Republic in Montenegro, H.E. Frantisek Lipka (proposal)
  - SlovakAid – Director for SEE, “Priorities of the Slovak Official Development Assistance in Montenegro” (proposal)
  - Ms. Renata Kiselicova “Centire” CEO
- 10:30-11:30 **Session I: Developments in the public administration sector in Montenegro** (chaired by Daniela Olejarova, CENTIRE)
- Contributions:*
- Mr. Golubovic, president of the Association of Municipalities of Montenegro “ The present situation of the system of the local self-governments in Montenegro”
  - Mr. Dragan Pejanovic, Deputy Minister, Ministry of Interiors and Local Administration “The role of the Ministry of Interiors and Local Administration in promotion of the reforms in the sector of the local self-government”
  - Mr.Martin Ohlidal – CENTIRE, “Presentation of the project “Building Capacities of the Local Administration in Montenegro” – a good example of a cooperation and a transfer of know-how project”
- 11:30-12:00 *Coffee break*
- 11:00-12:30 **Session II: Organizational effectiveness in municipalities** (chaired by Momčilo Radulović)
- Contributions:*
- Martin Ohlidal, CENTIRE expert, “Presentation of the analysis of the local authorities in Montenegro: The EFQM model in the context of municipalities”
  - Representatives of municipalities of Bar and Pljevlja, “Moving forward – examples of good practices”:
    - Example of a financial management system in a municipality ( Bar)
    - Example of an HR management system in a municipality (Pljevlja)
  - Mr. Igor Luksic, Minister of Finance, “How to support development and to improve the financial sustainability of Montenegrin local administrations” 10 min
  - Mr. Momcilo Radulovic, Secretary general EMIM, “ Outcomes of the “BCLA in Montenegro” project - Recommendations for the future”
  - *Discussion*

#### More information can be obtained from:

**Mr. Momcilo Radulović**, Evropski pokret u Crnoj Gori, Ul. Jovana Tomaševića 23, 81000 Podgorica, Crna Gora, telephone/fax: 020 208 340, e-mail: momcilo@emim.com

12:30-13:00	Coffee break
12:50-14:30	<b>Session III: Access to EU funding for Montenegrin municipalities</b> (chaired by Ms. Ana Novaković) <i>Contributions:</i> <ul style="list-style-type: none"> <li>• Mr. Nicola Bertolini, Head of Operations, EU Delegation, "Overview of available EU funding for municipalities - IPA priorities, conditions, eligibility"</li> <li>• Mr. Goran Djurovic, TACSO, "The role of the civic society in providing assistance to municipalities and obtaining of IPA funds"</li> <li>• Daliborka Uljarevic, "The Project Cycle Management methodology and its use in obtaining the EU funds - presentation of the projects defined through the "BCLA in Montenegro" project"</li> <li>• Representative of municipality Danilovgrad "Example of the process of preparation of an investment and noninvestment projects"</li> </ul>
14:30-15:00	Conclusions (Ohlidal/Olejarova/Pejanovic/Golubovic/Radulovic)
15:00-16:00	Lunch

## Invitation letter for the conference *"Building Capacities of Local Administration in Montenegro"*

Since November 2008 Centire, s.r.o. has been implementing a project with the title ***"Building Capacities of Local Administration in Montenegro"***, the goal of which is to contribute to increased effectiveness and building of capacities of local administration in Montenegro and should be concluded in June 2010.

The project focused primarily at:

- **Improving of organizational functioning of municipalities** with the use of the methodology developed by the European Foundation for Quality Management (EFQM)
- **Building capacities in the area of project management** and the Project Cycle Management (PCM) methodology of key staff members of local administrations responsible for managing projects financed from the EU or other donor organizations
- **Increasing awareness of the general and professional public** about best practices and effective organizational models in local administrations

The Slovak Republic has become a valid member of the European Union and, thus, the Centire professionals could share their rich experience from the Slovakia's pre-accession period. Therefore, the transfer of know-how in accessing and using the EU pre-accession funds as well as in project management constituted the key element of the project with the aim of assisting local municipalities in Montenegro in using the funds for meaningful projects and, at the same time, in developing skills to manage them effectively. This should help municipalities to bring the greatest benefit to their citizens after the projects' implementation.

On the basis of the identified needs, consulting services in the area of Human Resources and financial management had been provided as well. Representatives of the selected municipalities were trained in the EFQM methodology (European Foundation for Quality Management) which constitutes a holistic framework for assessment of organizational management and creates conditions for continuous improvement of an organization and benchmarking with other organizations. On the basis of the EFQM self-assessment results specialized seminars and workshops were organized in the most problematic areas of management.

The main project outcomes accomplished so far:

- **Initial meetings** with the key representatives of municipalities **In Podgorica and Bar** took place in December 2008
- **An initial seminar** presenting the project, EFQM methodology and potential benefits **for 20 representatives from 15 municipalities** was organized in April 2009
- A series of **six two-day EFQM assessments were carried out in the municipalities of Bar, Bijelo Polje, Budva, Mojkovac, Pljevlja and Tivat** between May and July 2009
- **A final report** from the assessments was **developed and presented to Mr. Pejanović**, the Assistant Minister of the Interior of the Republic of Montenegro, in July 2009

**More information can be obtained from:**

**Mr. Momcilo Radulović**, Evropski pokret u Crnoj Gori, Ul. Jovana Tomaševića 23, 81000 Podgorica, Crna Gora, telephone/fax: 020 208 340, e-mail: momcilo@emim.com

- **A series of four tailor-made seminars (EFQM Follow-up; HR Management; Financial Management; Strategic Approach to Municipality Management)** for representatives of local municipalities were organized from 26 to 30 October 2009 in the Residence Hotel, Milocer
- **Two seminars focusing on the Project Cycle Management and accessing the IPA funds** were organized in November and December 2009 in the Residence Hotel, Milocer

The project team consists of experienced professionals from the Centire company which is the Slovak partner and of the European Movement in Montenegro, a Montenegrin non-governmental organization. The project team members have carried out similar projects in Central and Eastern Europe as well as the countries of the Western Balkans which are the target countries of the Slovak Official Development Aid.

**Centire, s.r.o.**, providing consulting services since 1994, has long-term experience in the area of process and organizational management, controlling, EU-funding and information technologies in both public and private spheres. It is based in Bratislava, Slovakia.

**European Movement in Montenegro** is a not-for-profit organization which, since 2000, has been implementing projects focusing at promotion and dissemination of ideas and practices supporting European cultural, economic and political co-operation in Montenegro. It is based in Podgorica, Montenegro.

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